



NOTICE

**GVB RFP 2023-001
Holiday Illumination**

PRE-PROPOSAL CONFERENCE

**Summary
Questions & Responses**

October 24, 2022

This is a summary of the Pre-Proposal Conference held on October 13, 2022 for the Holiday Illumination project.


JOSEPHINE G. VILLANUEVA
Acting President and CEO

GVB IFB 2023-001
HOLIDAY ILLUMINATION

**PRE-PROPOSAL CONFERENCE SUMMARY
QUESTIONS AND RESPONSES
October 13, 2022**

GVB Main Conference Room

Start time: 9:02am

End time: 9:37am

Introduction: Chris Lizama – announced opening and introduced all present. Recorded for the procurement file.

PRESENT FOR GVB: Dee Hernandez (DH) Kraig Camacho (KC)
 Chris Lizama (CL) Brian O. Cha
 Ivan Gumataotao (electrician expert)

OTHERS PRESENT: Alex Thomas, SHIBY
 Aries Navarro, ACN Construction

The general idea of location for lighting at each site.

VILLAGE SITES:

- (1) GOVERNMENT HOUSE: Village in front of Government House; in the back side of GH, just light up the area and use existing topiaries.
- (2) SKINNER'S PLAZA: (half of it (by Gold Star Monument only, because the other half gets flooded) – up to the start of the ponding basin. The Immaculate Conception (statue available for use) shall be the focal point at Skinner's Plaza.
- (3) TUMON: Village will be on the back side of GVB – the open area closest to the building.

LIGHTS ONLY

- (1) GOVERNMENT HOUSE: Light up the back side, using existing topiaries, shrubs and trees.
- (2) SKINNER'S PLAZA: (half of it (by Gold Star Monument only, because the other half gets flooded) – up to the start of the ponding basin. The Immaculate Conception (statue available for use) shall be the focal point of the village at this site.
- (3) PLAZA DE ESPANA: light up the trees and rotunda.
- (4) TUMON: Colored up lights on the medians along Pale San Vitores Road.

Creative license is open to contractors for each site. Kraig Camacho will take the lead for this project and invites contractors to a site inspection afterwards to understand site location and requirements. Ivan Gumataotao will join Kraig in the site inspection to answer any questions

QUESTIONS & RESPONSES

1. WHEN WILL THIS BE AWARDED? It is suitable for someone who already has the capacity and ability to do this on island. Timeframe is an issue.

GVB RESPONSE: The award may be issued around week of October 31; deadline for submission is on October 31. That is a Monday, and GVB intends to award within that week.

2. That only allows for 2 ½ weeks to get products shipped in?

GVB RESPONSE: That is an estimated timeline; GVB and contractor may address any issues regarding adjusting the actual timeline. If the issue is the timeline, then the interested party can address that issue in the format provided in the RFP package – i.e., in the form of a question posed to the President and CEO of the Bureau. It is your option.

3. CAN THIS BE AWARDED EARLIER THAN OCTOBER 31?

GVB RESPONSE: It is procurement law requiring a 15-day timeline for solicitation (excluding holidays and weekends). We realize that we are all recovering from the pandemic, so to meet you half-way, we need to all move forward. If you can only provide a certain amount of the services, then that is what you can do.

4. SO I CAN JUST PROPOSE TO DO ONLY THE MEDIANS, IF I WANT?

GVB RESPONSE: That is your option. This particular RFP offers you the option to provide a creative descriptive of what you can do for one or for all. You submit your proposal based on what you can do. GVB understands that it will take a while before all of us are back up to full capacity – you with your service/product, and GVB with the financial capacity to expand our needs.

5. CAN I ONLY LIGHT UP THE POLES INSTEAD OF THE MEDIANS ALONG SAN VITORES ROAD?

GVB RESPONSE: When GVB had events, we put up event/sponsorship banners on the poles. There are obstruction issues along with the type of material used on the poles that must be considered, including encroachment permits and other issues related to public safety and federal laws enforcement. We have an MOU with DPW on the usage of said poles, which are currently not all fully usable. There is a plan in place to repair/replace them, but not at this time.

6. WHAT ABOUT ON THE MEDIANS – CAN WE LIGHT UP THE TREES? CAN WE PUT A POLE ON THE MEDIAN TO PUT UP OUR LIGHTS/DECORATIONS?

GVB RESPONSE: Again, this is an obstruction issue. In the past, small figurines were staked on to the medians, but those were all addressed with DPW for clearance and obstruction. If that is your vision, you are responsible for addressing any possible concerns as discussed and resolved prior to your submission. It would behoove you as the contractor to ensure with DPW that your proposals A, B, etc., are good with DPW before you finalize your proposals. For the villages, it is your creative vision to share what you want to do at each of the recommended sites.

7. SO THIS CONTRACT IS FOR THREE YEARS, RIGHT? NO BONDING OR ANYTHING REQUIRED?

GVB RESPONSE: The GVB standard contract is for one fiscal year with the option to renew for up to two additional fiscal years. The RFP explains bonding requirements and GVB may exercise the option to waive the bonds. This year's theme is stated in this RFP, but for each subsequent year, the theme or scope may change. Since you will be already contracted for this service, it will require that you and GVB meet to discuss the theme for the next fiscal year.

This was our identity formerly, where we would have these creative ideas and we can run with it, but we are now – like you -- just starting again – this is who we are, this is what we do, and we are now just working on the issues of what we can do at this time. Our question is what can you do with the materials we already have here?

One thing to consider. You will have options to renew. After this year, you will have bankable material. We won't expect you to throw away creations from this year. The scope or intent to grow might be there to expand your vision. We anticipate that we are going to start at this point, because we are all really just starting out. But at some point down the line, we can look forward to expanding, whether it be in locations, or size, or scope of services.

8. IS NOVEMBER 27 the absolute start date?

GVB RESPONSE: No, not really. GVB must be realistic of conditions and considerations. This is all outside. You cannot work if it is raining.

9. OKAY. IS THERE ANY WAY THAT GVB CAN CONSIDER MOVING THIS BIDDING TO END EARLIER THAN OCTOBER 31st?

GVB RESPONSE: GVB operates on the Government of Guam's fiscal year (October 1 – September 30). We do not know what our budget is until it is passed by the Legislature and funding is not available until October 1st of that fiscal year. Regardless, we need to be realistic of our budget, our timeframe and all other considerations with our projects. We may not be able to light up every single light desired, but we have to be creative and find a way to accomplish our goals and objectives. We may have to start out small, but we do want to start and we want to make a statement that "GVB is coming back."

This is not an IFB because we are not requiring a certain amount of lights, or other specifications. We have issued this RFP because we need your creative input and ideas to help us realize this dream.

We highly suggest that you share your creative ideas for any or all of the identified sites in this proposal, but you must also be responsible to state your conditions about completing that project (i.e. time needed for shipment/delivery/installation, etc.),

10. AS FAR AS EVALUATIONS, THIS IS NOT OUR EXPERTISE AS FAR AS PUTTING UP LIGHTS AND THINGS, BUT I KNOW WE CAN DO IT.

GVB RESPONSE: There is nothing that says you can't subcontract with someone who can do it, you just need to have GVB's approval beforehand.

PBC CONCLUDED AT 9:37 a.m.